

Departmental Meeting
Resolutions

at 1/6/2022

Departmental meeting has been conducted on 01-06-2022 at 11:30 AM to discuss the allotment of Theory and practical papers in Zoology for the academic year 2022-23 (Sem-II & IV) and resolved as follows.

S.NO	name of the lecturer	paper allotted	signature of the lecturer.
1.	Dr. P. Jaya	P-II EM - Sec-1 P-II B.VOC CBZ-DT	
2.	Dr. T.S.D.R	P-II EM - Sec- P-IV TM - CBZ-DT	
3.	Dr. V.R.B	P-IV TM DT-MB B.T.C	
4.	Dr. P.R.V	P-IV EM DT-MB B.C	
5.	Dr. Y.S.P	paper-IV EM DT-MB B.C	
6.	Dr. K.R.R.	P-II EM P-IV TM P-II B.VOC CBZ-DT	

- It is also resolved to prepare an annual curricular plan, Teaching notes and Diary.
- To conduct a food fest
- To conduct a webinar in December
- To conduct field trips
- To purchase material required for practical classes to be reimbursed later from the principal.
- To arrange guest lectures
- To observe important days related to Zoology
- To prepare continuous internal assessment for the I & III semesters under choice based credit system.

Staff members

1. Dr. T. Samuel David Raj
2. Dr. V. Ratna Bharati
3. Dr. P. R. Vani
4. Dr. V. Shanti Bhatia
5. Dr. K. Rama Rao

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Departmental meeting

A Departmental meeting was conducted on at 3:30 pm to discuss on community service project and resolved as follows.

1. To conduct an orientation programme to the students on CSP
2. To ^{appoint} the teachers as Mentors
3. To divide the students in groups (min - 15 to max - 30)
4. To do mapping of the students
5. To prepare a questionnaire for the survey on socio-economic status.

Staff members

1. Dr. T. Samuel David Raj ✓
2. Dr. V. Latra Bharali ✓
3. Dr. P. E. Van ✓
4. Dr. Y. Shaul Prabha ✓
5. Dr. K. Lina Rao ✓

Departmental Meeting 03-06-2022

Staff council meeting with Principal Dr. J. Vijaya Babu in chair was conducted on 2/6/22 at 4pm and discussed the following issues:

1. To prepare the 3 formats suggested for Community service project.
2. To submit mentors proforma (II) by 3/6/22
3. To submit CIA by 3/6/22
4. To get ready for revision of syllabus BOS, Academic Council & Governing Body meeting
5. To submit the log book every wk end.
6. To maintain the contingent staff if necessary only.
7. To revise the guest faculty Honorarium. (max: 10000/-)
8. To purchase new computers to the college.
9. To take left the college with NADU-NEDU funds.
10. To gear up for admission & make own departmental arrangements for publicity.
11. Restructured course funds statement should be prepared and submitted to the principal.

Staff members

1. Dr. T. Samuel David Raj
2. Dr. V. Ratna Kharoti
3. Dr. P. E. Vani
4. Dr. Y. Shashi Balha
5. Dr. K. Rama Rao

↓

Dr. J. Vijaya Babu

Dr. J. Vijaya Babu

T. S. Raju

U. S. Rao

Departmental Meeting 04/06/2022

A Departmental meeting was conducted on 04/06/2022 at 3:00 PM to discuss about the result analysis of final year for the Academic year 2021-2022. Result analysed is as follows:-

	<u>III CO-2 EM</u>	<u>% of Pass</u>	<u>III CO-2 TM</u>	<u>% of Pass</u>
1) Semester V Paper V	20/21	95.24	54/63	85.7
2) Semester V Paper VI	21/21	100	61/63	96.83
3) Semester VI Paper 7A	21/21	100	64/64	100
4) Semester VI Paper 8B1	-	-	64/64	100
5) Semester VI Paper 8B2	-	-	64/64	100
6) Semester VI Paper 8B3	-	-	64/64	100

It has been resolved to conduct remedial classes for the students who could not clear their papers from 15th June to 25th June 2022.

The following points are also resolved:-

- 1) To prepare for renewal of autonomy.
- 2) To conduct classes for 2nd and 4th Semesters from 20th June 2022.
- 3) 1 mid examinations for 2nd & 4th Semesters will be conducted from 23rd July.
- 4) Parent - Teacher meet to be conducted after every mid exam.
- 5) To conduct Board of Studies meeting at the end of June 2022.
- 6) Blue prints and Model Question Papers to be prepared in an appropriate way.
- 7) To inform students to activate Gmail accounts with College domain by 22nd June 2022.

Staff members

1. Dr. T. Samuel David Raj
2. Dr. V. Ratna Bhavathi V R Bhat
3. Dr. P. R. Vani
4. Dr. Y. Shanti Pratha
5. Dr. K. Ram Rao

Signature

Departmental Meeting 18/06/2022

Departmental meeting has been conducted on 18/06/2022 at 03:00 PM to discuss about the preparations for BOS for the Academic Year 2022-2023 and resolved the following:-

- 1) 10% of syllabus to be revised in accordance with the APSHE and NSQF Framework, guidelines & syllabus for CBZ (zoology) and Evoc (Aquaculture) respectively.
- 2) Include Semester V Skill Enhancement Course syllabus in the BOS.
- 3) Introduce Skill Enhancement Course - Medical Diagnostics instead of Sericulture in Sem V.

Staff members

1. Dr. T. Samuel David Raj ✓
2. Dr. V. Ratna Bharathi ✓
3. Dr. P. R. Vani ✓
4. Dr. V. Shanti Pratha ✓
5. Dr. K. Ramakrishna ✓

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Departmental Meeting 22/06/2022.

Departmental meeting has been conducted on 22/06/2022 at 4:00PM to inform the important issues discussed in Staff Council Meeting on the FN of 22/06/2022 to the faculty members of the Department.

- 1) Training Programme scheduled from 29th June to 3rd July.
- 2) To update the status of Community Service Project records, Academic records and faculty details with MRP details, publications, patents and qualifications.
- 3) Contribution of faculty to curriculum.
- 4) Implementation of student centered methods, ICT methods.
- 5) Records of certificate courses, MOU's and departmental activities.
- 6) Separate record of activities undertaken during COVID.
- 7) Prepare individual faculty timetables.

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Departmental Meeting

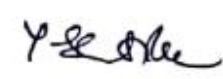
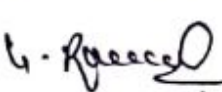
18/8/22

The department of Zoology has resolved to donate an amount of RS 13,500/- (Rupees thirteen thousand five hundred) to Madhusudan (Sai) Record Asst. Dept. of Zoology for welfare of the family due to his sudden demise.

~~Dr~~
Lecturer in charge

~~S. V. Krishna~~
Principal

Staff members

1. Dr T. Samuel David Raj 
2. Dr V. Ratna Bhenali 
3. Dr P. R. Vani
4. Dr Y. Shanthi Babha 
5. Dr K. Ramakrishna 

PRINCIPAL
Dr V.S. Krishna Govt. Degree College
VISAKHAPATNAM

Departmental Meeting 7/9/22

Staff Council meeting with Principal Dr. I. Vijaya Babu in chair was conducted on 6-9-22 at 4 pm and discussed the following issues.

1. To get ready for the Zonal review meeting on 9-9-22 where 35 colleges from Zone-I & nearly 50 colleges from E.G. side are attending.
2. To keep the Department & campus clean
3. To sensitize students about LSP's & SDC's.
4. 2022-2023 admissions - is extended upto 22nd of sep.
Registrations on 10-10-22
seat allocation on 22-10-22
reporting on 23 & 24-10-22
classes on 26-10-22
5. on zonal review meeting day all the classes to be engaged by the concerned teachers
6. To be ready with NAAC progress.
7. Departmental NAAC data should be updated
8. Facial recognition app to be installed immediately
9. CIA hard copies to be produced in the department (Teacher wise & department wise)
10. LMS activities like, name of the Lec. list of LMS content generators & LMS Reg. students should be kept in the Department profile & also displayed in the notice board.

11. To update the departmental website in the college website by 7-9-22
12. To prepare the BOS syllabus modification as per NEP.
13. To submit syllabus copy, question paper, Blue Print, Model Question paper, list of examiners, paper title & marks allotted. Scope of syllabus should be defined.
14. To use Bloom's taxonomy in preparation of question paper & syllabus framing.
15. Fieldwork & internship also should be defined.
16. BOS should be completed by next week.
17. Subject experts, university nominee etc should be written.

Dean-in-Charge

Staff members

1. Dr. T. Samudra Raj
2. Dr. V. Ratna Bharati
3. Dr. P. R. Vanu
4. Dr. Y. Shanti Prabha
5. Dr. K. Rama Rao

Departmental meeting 24-9-22

Department of Zoology has conducted a staff meeting (Departmental) on 24-9-22 at 4 pm as discussed the following issues.

- 1) To conduct the BOS on 20-9-22
- 2) To invite the university nominees, affiliated college nominee, Industrial nominee & alumni of the college.
- 3) To conduct BOS for BSc-Zoology and B.Voc aquaculture & value added course: ornamental fisheries from the academic year 2022-23
- 4) To conduct the 2nd mid exams of 2nd & 4th semester in September 3rd wk.
- 5) To conduct the semester practical exams from 26/9/22 to 30/9/22.
- 6) To list out the instruments & submit it to the principal.
- 7) To handover the practical award list to the COE before holidays

Lec-in-charge

Staff members

1. Dr. T. Samuel David Raj
2. Dr. V. Ratna Bharali
3. Dr. P. R. Vani
4. Dr. Y. Sharli Prabha
5. Dr. K. Rama Rao.


V R Ratna

Y Sharli

Departmental meeting

17.12.22

A staff council meeting was held in the principal chamber on 16.12.22 at 12 noon and the following resolutions were made.

1. The presentation of experiments (proposed) for the 2nd phase should be value added, interdisciplinary and innovative. The last date ~~for~~ to submit the presentation is 31st Dec, 2022. Each Dept. will be given 10 lakhs to buy experiments.
2. All lecturers should invariably use the TLP app and attendance should be posted in the App.
3. No student should play in the ground during morning session.
4. Class time table should be communicated to all the students.
5. Lecturer wise & department-wise signed copies ^{of time table} with work load should be submitted by 17th Dec, 22.

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Head of the
Department -

Staff members

1. Dr. T. Samuel David Raj AK
2. Dr. V. Ratna Khosati
3. Dr. P. R. Van
4. Dr. Y. Shanthi Prabha Y R R
5. Dr. K. Rama Rao

Department of Zoology has conducted a staff meeting on 22/06/2023 at 4 PM and discussed the following points regarding the conversion of three majors to one major.

- Resolution
1. Work load calculation of odd semesters & even semesters of B.Sc Hons. Zoology (Single major) - Admissions of 2023
 2. Work load calculation of odd semester & Even sem of B.Voc Hons. Aquaculture - 2023 Admissi
 3. ^{proposal for} Introduction of B.Sc Fisheries Hons. as another major under department of Zoology for the academic year 2024
 4. Discussed about the requirements of rooms and labs for upcoming major courses.
 5. Resolved to submit the copies of workload particulars of Single major B.Sc Zoology Hons. & B.Voc Aquaculture Hons. To the academic Co-ordination for further approval by the Principal Sir.

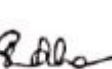

Head of the Dept.

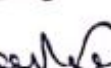
Staff members

1. Dr T. Samuel David Raj

2. Dr V. Ratna Bharati 

3. Dr P. R. Vani 

4. Dr Y. Shanti Prabha 

5. Dr K. Rama Rao 

S. with 22/5/2023.